

## Supervision Policy

St. Anthony's Special School, Humbert Way, Castlebar, Co. Mayo

As teachers we accept the duty of care, which devolves to us in St. Anthony's School. We make every effort to ensure that the students given into our care are adequately supervised. The Rules for each yard are revised and reviewed regularly and are well known and repeated often to the students. All classes are aware and have copies of the relevant rules.

In the event of a planned absence the teacher arranges for the covering teacher to take up the supervision duties.

Each bubble organises their own Rota for Supervision of breaks. A representative from each class will be on hand for supervision. In the interest of safety CCTV footage from the senior yard can be reviewed if required.

The Board of Management accepts no responsibility for students before 9:20am. Students are supervised during lunchtime in the communal Dining room after which they are expected to leave their places tidy and go to their designated yard/class with supervision.

At 3pm the buses are called by the Principal in order of arrival and students disperse in an orderly manner leaving the school by the side door between P.2 & P.3 to board their buses. If a student is being collected by family they will meet at the Main Reception and exit the school through the main school door. Teachers ensure an orderly dismissal and that all classrooms are vacated at this time. SNA's are available to assist and escort pupils to and from their buses as do SNA's that may be Bus escorts do likewise.

**REVIEWED:** This policy was discussed and reviewed at a C.P meeting on 9/12/24 and prepared for ratification by the B.O.M at their next meeting.

### Ratification by B.O.M

Signed: Chairperson of Board of Management

  
\_\_\_\_\_ Date: 27/01/2025

Principal

  
\_\_\_\_\_ Date: 27/1/25